SRI RAGAVENDRA
PUBLIC SCHOOL

(SRI RAGAVENDRA POLYTECHNIC COLLEGE CAMPUS)
New Pallipalayam Road, B. Komarapalayam – 638 183. Namakkal Dt.,
Mobile : 63696 18181, 63696 15540
E-mail : sriragavendrapublicschool@gmail.com
Web : www.sriragavendracbse.com

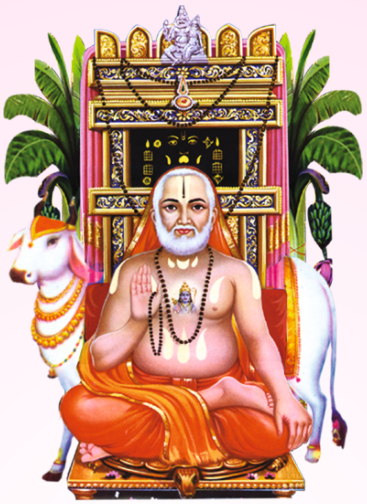
STUDENT INFORMATION

This is to certify that Master / Miss .....

of Grade ..... Section ..... Roll No. ..... is a bonafide student of **Sri Ragavendra Public School** New Pallipalayam Road, Komarapalayam - 638 183 during the Academic Year 20 - 20

Class Teacher **Principal**

Note : This almanac should be brought to the school everyday.



பூஜ்யாய ராகவேந்த்ராய ஸத்ய தர்ம ரதாய ச |
பஜதாம் கல்ப வ்ருக்ஷாய நமதாம் காமதேனவே ||

குரு ஸ்லோகம்

குரு பிரம்மா குரு விஷ்ணு
குரு தேவோ மகேஸ்வர ;
குரு சாஷாத் பரப்பிரம்மா
தஸ்மை ஸ்ரீ குருவே நமஹ



VISION

To inculcate Indian values and empower our students to become creative, confident and competent global citizens.

MISSION

It is our endeavour to mold our students to be compassionate, progressive and professionally successful human beings responsive to global culture and heritage in an environment of sharing and caring. We believe that every child has a talent which if fostered in a conductive environment, will enhance his overall development and purposeful atmosphere for pursuit of excellence.

PRINCIPAL MESSAGE

"Education is a shared commitment between dedicated teachers, motivated students and enthusiastic parents with high expectations"

The role of our school is not only to pursue academic excellence but also to motivate and empower its students to be lifelong learners, critical thinkers and productive members of an ever changing global society. We provide an atmosphere to our students for multifaceted development, where children are encouraged to channelize their potential in the pursuit of excellence.

The school is striving hard to make the best possible efforts to inculcate strong values combining with academics and extra-curricular activities in the children.

SRI RAGAVENDRA PUBLIC SCHOOL

Personal Information about the Student

20 - 20

Past the Student Stamp Size Photo

Name : ..... Aadhaar No. | | | | | | | | | | | | |

Admission No./ Enroll No. : .....

Grade : ..... Section : ..... Date of Birth : ..... Blood Group : .....

Family Physician Name & Phone No. : .....

Mode of Transport : ..... Van No. : .....

Major health problem (if any) : .....

INFORMATION REGARDING PARENTS

Father Name : ..... Mother Name : .....

Qualification : ..... Qualification : .....

Occupation : ..... Occupation : .....

Address : .....

Phone No : .....

E-mail : .....

ADDITIONAL INFORMATION

Guardian Name : .....

Phone No : ..... Emergency Contact No. .....

Father / Mother Signature **Guardian Signature**

Note : Any change in the Address / Telephone Number should be informed to the School office.

*** IT IS COMPULSORY TO CARRY THE STUDENT HAND BOOK TO SCHOOL DAILY ***

SRI RAGAVENDRA PUBLIC SCHOOL

Personal Information about the Student

20 - 20

Past the Student Stamp Size Photo

Name : ..... Aadhaar No. | | | | | | | | | | | | |

Admission No./ Enroll No. : .....

Grade : ..... Section : ..... Date of Birth : ..... Blood Group : .....

Family Physician Name & Phone No. : .....

Mode of Transport : ..... Van No. : .....

Major health problem (if any) : .....

INFORMATION REGARDING PARENTS

Father Name : ..... Mother Name : .....

Qualification : ..... Qualification : .....

Occupation : ..... Occupation : .....

Address : .....

Phone No : .....

E-mail : .....

ADDITIONAL INFORMATION

Guardian Name : .....

Phone No : ..... Emergency Contact No. .....

Father / Mother Signature **Guardian Signature**

Note: Any change in the Address / Telephone Number should be informed to the School office.

*** IT IS COMPULSORY TO CARRY THE STUDENT HAND BOOK TO SCHOOL DAILY***

Declaration by Parent

Our ward ..... is a student of Grade ..... Either one of us (Father /Mother/Guardian) will sign all his/her leave applications, report cards, our specimen signatures are us under :

Father Name : .....

Specimen Sign : .....

Mother Name : .....

Specimen Sign : .....

Guardian Name : .....

Specimen Sign : .....

....

Class Teacher Name Class Teacher Sign

About Us :

Sri Ragavendra Educational Trust was established in 1997 with the blessings of Sri Ragavendra Swami. Our Motto is to Educate the students in our locality to get knowledge professionally and globally. We have started a new CBSE school named as **"SRI RAGAVENDRA PUBLIC SCHOOL (SRPS)"** in the academic year 2018-2019, it has excellent infrastructure, modernized laboratory, innovative lab, artificial intelligence workplace, play ground and spacious classrooms with A/c.

Apart from academics the school offers wide range of co-curricular activities including participation in Annual function and sports events where all the students are motivated to take part and perform at their level of excellence. An array of art & craft, dance, music, painting, drawing, physical training, debate, quiz competition, essay writing etc become the part of their education, which helps to broaden their horizons. The faculty at **SRPS** is committed to be a guide for students to help them to be self-reliant, develop quest of lifelong learning, strive for excellence and become respectable citizen. We aim to provide holistic education that emphasizes in consistency and hard work. We believe that children learn best in the atmosphere of sharing and caring.

School Quality Policy

Sri Ragavendra Public School is committed to :

- Impart holistic education for higher academic and social standard.
- Provide conductive learning environment and opportunities for all round development.
- Instill positive values, self-discipline, self-confidence, altruism and compassion.
- We strive for continual improvement in our quality management system by systematically applying the principles of quality assurance.
- The policy is communicated to all staff, students, parents and interested parties.

FUNDAMENTAL DUTIES

It shall be the duty of every citizen of India

- To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem.
- To cherish and follow the noble ideals which inspired our national struggle for freedom.
- To uphold and protect the sovereignty, unity and integrity of India.
- To defend the country and render national service when called upon to do so.
- To promote harmony and the spirit of common brotherhood amongst all the people of India, transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women.
- To value and preserve the rich heritage of our composite culture.
- To protect and improve the natural environment including forests, lakes, rivers and wild life, and to have compassion for living creatures.
- To develop the scientific temper, humanism and the spirit of inquiry and reform.
- To safeguard public property and to abjure violence.
- To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher level of endeavour and achievement.

SALIENT FEATURES OF SRPS

Our institution strives to facilitate children in their overall development through innovative methods that take them beyond their textbooks. Our sole aim is to make the child a thinking being. Opportunities are created where children can explore themselves and the world around them, in a congenial atmosphere and learn good behaviour while gaining knowledge in different fields.

- Pre-Primary Education through Montessori / Kindergarden environment.
- Curriculum of International Standard for Secondary Level.
- Well graded standard text books of international standards.
- Play way and student centered activities
- Well ventilated and spacious class rooms
- Spacious, ventilated and well lit library equipped with excellent selection of books
- CD-ROMs, videos and online learning
- Audio Visual Room
- Computer Aided teaching
- Well equipped Mathematics, Science, Computer and Language Labs
- Computer learning as part of work experience from Grade I
- Educational Field Trips and Tours to promote learning through experience
- Well equipped Art and Craft room
- Creative Writing Workshops
- Workshops to enhance skills of Teachers
- Convenient Transportation
- Vast Play Ground that encompasses various Field and track sports facilities

TAMIL THAI VAZHTHU

Neeraarum kadaluduththa nilamadandhai kezhilolugum...
Seeraarum vadhanamena thihazh baradha kandamidhil...
Thekkanamum adhil chirandha Dravida nal thiru naadum...
Thakkasiru pirai nudhalum thari thanarum thilagamume...
Aththilaga vaasanai pol anaithulagum inbamura...
Yeththisayum puhazh manakka irundha perum
Thamizhanange!!! Thamizhanange!!!
Vun seerilamai thiram viyandhu seyal marandhu Vazhthudhume!!!
Vazhthudhume!!!
Vazhthudhume!!!

Meaning

(Oh Tamil Country!) you are beautifully clad in the
wavy rivers and seas;
Your chiseled face shines amidst the famous Barath sub-continent;
You are the elite Dravidian country in the Deccan;
Your small forehead shines like the crescent with a distinct "thilagam";
Like the fragrance of the "thilagam" rejoiced by the entire world,
Your great name and fame is known in all directions;
Oh Tamil Angel! Oh Tamil Angel !
Your majestic, youthful industriousness makes us spell bound and wish
all the best for you, all the best! All the best!

NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, jaya he
Bharata-bhagya-vidhata
Punjab-Sindhu-Gujarata-Maratha-
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-Jaladhi-taranga
Tavashubha name jage
Tavashubhaashishamaange
Gahetavajaya-gatha
Jana-gana-mangala-dayakajaya he
Bharata-bhagya-vidhata
Jaya he, jaya he, jaya he,
Jaya jayajayajaya he!

- Rabindranath Tagore

NATIONAL SONG

VandeMataram!
Sujalamsuphalam, malayajashitalam,
Shasyashyamalam, Mataram!
VandeMataram
Shubhrajyotsnapulakitayaminim
Phullakusumitadrumadalashobhinim,
Suhasinim, Sumadhurabhashinim,
Sukhadam, Varadam, Mataram !

PLEDGE

India is my country; All Indians are my brothers and sisters.
I love my country and I am proud of its
Rich and varied heritage
I shall always strive to be worthy of it.
I shall give my parents, teachers and all elders, respect, and treat
Everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well being and prosperity alone,
Lies my happiness.

Jai Hind……



Prayer Song

We shall overcome, we shall overcome,
We shall overcome some day.
Oh! Deep in my heart, I do believe
That we shall overcome some day. (2 Times)

We'll walk hand in hand; we'll walk hand some day.
Oh! Deep in my heart, I do believe
That we shall overcome some day.

We shall live in peace, I shall live in peace
We shall live in peace some day
Oh! Deep in my heart, I do believe
That we shall overcome some day.

The truth will make us free, the truth will make us free,
The truth will made us free some day.
Oh! Deep in my heart, I do believe
That we shall overcome some day.

We are not afraid, we are not afraid,
We are not afraid, Today
Oh! Deep in my heart, I do believe
That we shall overcome some day.

We shall overcome, we shall over come,
We shall overcome some day.
Oh! Deep in my heart, I do believe
That we shall overcome some day.

உலக நல வாழ்த்து

உலகமெல்லாம் பருவமழை ஒத்தபடி பெய்யட்டும் !
உழவரெல்லாம் தானியத்தை உவப்புடனே பெருக்கட்டும் !

உலகமெல்லாம் பருவமழை ஒத்தப்படி பெய்யட்டும் !
உழவரெல்லாம் தானியத்தை உவப்புடனே பெருக்கட்டும் !
பல தொழில்கள் புரிகின்ற பாட்டாளி உயரட்டும் !
பகுத்துணர்வில் தொகுப்புணர்வு பண்பாட்டை உயர்த்தட்டும் !

உலகமெல்லாம் பருவமழை ஒத்தபடி பெய்யட்டும் !
கலகங்கள் போட்டி பகை கடந்தாட்சி நடக்கட்டும்
கல்லாமை, கடன்வறுமை, களங்கங்கள் மறையட்டும் !

கலகங்கள் போட்டி பகை கடந்தாட்சி நடக்கட்டும் !
கல்லாமை, கடன்வறுமை, களங்கங்கள் மறையட்டும் !

நலவாழ்வை அளிக்கும் மெய்ஞான ஒளி வீசட்டும்
நம் கடமை அறவாழ்வின் நாட்டத்தே சிறக்கட்டும்
நம் கடமை அறவாழ்வின் நாட்டத்தே சிறக்கட்டும்
நம் கடமை அறவாழ்வின் நாட்டத்தே சிறக்கட்டும்
நம் கடமை அறவாழ்வின் நாட்டத்தே சிறக்கட்டும்

வாழ்க வையகம் வாழ்க வளமுடன் !!
வாழ்க வையகம் வாழ்க வளமுடன் !!
வாழ்க வையகம் வாழ்க வளமுடன் !!
வாழ்க வையகம் வாழ்க வளமுடன் !!

– வேதாத்ரி மகரிஷி

FEES PAYMENTS DETAILS

Term 1 : Fees to be paid by **June 15th**

Term 2 : Fees to be paid by **January 31st**

VISITING HOURS
(For Parents/Guardian)

Principal (Prior appointment only)

2.00 p.m to 3.00 pm

Fees / Admission / Front office

9.00 am to 4.00 pm

Class Teachers

(Prior appointment only)

3.00 pm to 3.30 pm

SCHOOL TIMINGS

WORKING HOURS :
09.00 am – 04.30 pm

SCHOOL WORKING DAYS

Pre KG to UKG	:	Monday to Saturday (5 days)
Grade 1 & Above	:	Monday to Saturday

(Excluding First & Third Saturdays)

ASSEMBLY

Assembly plays a very important role in a school day as it is informative. It educates and reminds the students of their responsibilities and also inculcates values.

SPECIAL DAYS & EVENTS

Special days and events are an important part of the academic programme of the children. On such days parents are invited to be a part of the special day activities. We strongly recommend that parents encourage the children by being pro-active and attending these Special Days and Events.

HOUSE SYSTEM

The school is divided into four 'Houses'. This main aim of the house system is to provide training in qualities of leadership, co-operation, mutual understanding and self reliance. Different types of competitions and activities are organized under the house system such as dramatics, elocution, quiz, recitation, debate, group song and dance. Predetermined inter house competitions are conducted throughout the year and the house with the maximum number of points is declared and the winner during the Annual Sports Meet. The house with the highest aggregate scores wins the inter-house championship cup.

Age Criteria for the Admission

The Minimum age for admission as on the 31st day of July of the year of admission shall be

(i) Pre KG, completed Two years of age

(ii) for LKG, completed three years of age

(iii) for UKG, completed four years of age

(iv) for Grade I, completed five years of age, and for Grade II, completed six years of age and so upto Grade XII

Required Documents for Admission

- Birth Certificate
- Community Certificate
- Aadhar Card
- Transfer Certificate
- Passport size photo

Exam System

MRT - I	-	Middle of July
MRT - II	-	Middle of August
MRT - III (PA - I)	-	Middle of October
MRT - IV	-	Middle of December
MRT - V	-	Middle of February
MRT - III (PA - II)	-	Middle of March

CODE OF CONDUCT

❖ **PUNCTUALITY**

(a) Student who are late to school miss vital parts of the programme. Hence the students are expected to be in the school 10 minutes before school time (8.50 am).

❖ **ATTENDANCE AND ABSENTEEISM**

(a) It is important to have a minimum of 85% attendance for the entire academic year. It is mandatory for students to attend the first (1st) and the last day of school (i.e. before and after every vacation). If due to unavoidable circumstances they are unable to do so, written permission of the Principal is needed before the child can attend the academic session.

(b) For any other day of **absence the parents should submit a written explanation in the diary.** If sick leave is being mentioned and it is for more than 3 days, the parent should submit a doctor's certificate. Half day or early leave for students will be permitted at the discretion of the management and principal.

❖ **BEHAVIOUR AND ETHICS**

(a) All students are responsible to the school authorities for their behaviour, both in and outside the school premises. Any untoward action or behaviour on the part of the student shall render them liable for disciplinary actions.

(b) Fighting, bullying, creation disturbances, denying use of facilities to others, and/or acting in such a manner as to risk injury to others, using threats or intimidation against others, theft, or any other unlawful activity will not be excused.

(c) Students are instructed to respect the property of others, to keep all books, facilities, equipment and other materials used in the school in good condition and to refrain from damaging school property and / or the property of others. No student should scratch or spoil the desks or chairs, school furniture or fixtures, curtains, walls etc. or in any way damage things belonging to others.

❖ **ESSENTIALS TO BE CARRIED ALL GRADE STUDENTS**

(a) Labeled school bag
(b) School diary
(c) Reader (when provided by school)
(d) Simple pencil box with sharpened pencils, eraser, ruler, sharpener, etc.
(e) Geometric box
(f) Water bottle
(g) Home work books (to be carried on the day of submission)

❖ **<u>THINGS NOT PERMITTED IN SCHOOL</u>**

(a) Expensive and flashy items like fancy watches, jewellery, pens, etc.
(b) Electronic items like iPods, cell phones, Discman/Walkman, PSP, Game boy, CDs, CD player, hand held video games, etc.
(c) Toys, balls and sorting equipment not related to sports.
(d) Inappropriate books, magazines, cassettes, etc. with racist, communal or obscene literature or images.

❖ **DISCIPLINE POLICY**

(a) All students are held responsible for their own behaviour. When a student needs to be disciplined for violating school rules, the decision of the school management will be final in these matters.

❖ **PARENTS TEACHER MEET - PTM**

(a) Parents teacher meets are scheduled in June, November & March. The parents get an opportunity to go through the class work sheets, assessment sheets, and other work done by the child in school. All aspect academic and non-academic related to the child are discussed during this meeting.

(b) PTM dates will be communicated to the parents through circulars. Parents will be allotted a time slot to meet the teachers, parents are expected to adhere to their allotted times to avoid causing any kind of inconvenience to themselves and other parents.

❖ Note : **It is compulsory for parents to attend the PTM**

❖ **SECURITY:**

(a) Our aim is to provide a safe secure environment for our students, staff and visitors.

(b) All parents /visitors to take an appointment to meet with a member of staff and are expected to come to the security cabin at the main gate, sign in the visitors book and wear a visitors badge and report to help desk.

(c) Kindly note that the staff has the right to challenge visitors who are not wearing visitor's badge.

❖ **UNIFORM**

(a) Children should wear regular uniforms on Monday, Tuesday, Thursday and Friday. On Wednesday & Saturday sports uniform dress has to be weared.

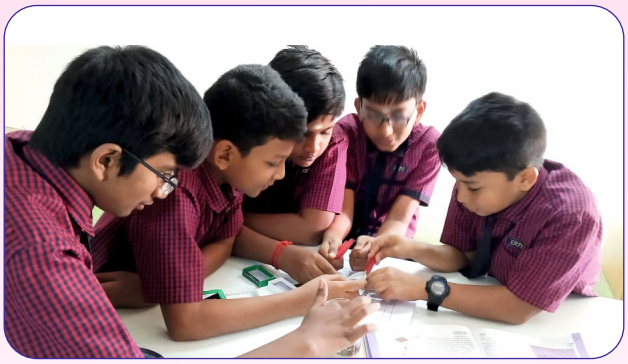
❖ **TRANSPORTATION:**

(a) School vehicle has an attendant who will accompany the students on all routes. Parents are requested to be at the stop 5 minutes earlier.

(b) The suitability of a route to school will be assessed by the bus operator which will depend on the distance, load factors and road condition.

(c) Students will be collected as near to their homes as 'possible' distance to meet the transport. The pickup point will be determined by the bus contractor. The responsibility for ensuring a child's safe in getting to and from the picking up/setting down point rests with the parent.

(d) Students who show aggressive behaviour, creating disturbance and /or acting in such a manner as to risk injury to themselves and others in the bus, disciplinary action will be taken.

















Important Days and Dates in April :

April 01 : April fool's Day
April 02 : World Autism Awareness Day (UN)
April 05 : International Day for Mine Awareness
National Maritime Day
April 07 : World Health Day
April 08 : World Romani Day
April 11 : National Safe Motherhood Day
April 12 : World Aviation 8s Cosrnonauts Day
April 13 : Jallian Wallah Bagh Massacre Day
April 14 : B.R. Ambedkar Remembrance Day
April 17 : World Haemophilia Day
April 18 : World Heritage Day
April 21 : Secretaries' Day
April 22 : Earth Day
April 23 : World Book and Copyright Day
April 24 : World Laboratory Animals Day
April 25 : World Malaria Day (WHO)
April 26 : World Intellectual Property Day (UN)
April 27 : National Day of Silence
April 28 : Workers Memorial Day World
April 29 : Dance Day
April 30 : International Jazz Day

Important Day and Dates in May :

May 01 : Workers' Day (International Labour Day)
May 03 : Press Freedom Day; World Asthma Day
May 2nd Sunday: Mother's Day
May 04 : Coal Miners' Day

May 05 : World Midwives Day
May 06 : World No Diet Day
May 07 : Engineers' Day
May 08 : World Red Cross Day, World Thalassemia Day
May 11 : National Technology Day
May 12 : Nurses Day World Hypertension Day;
International Nurses Day
May 15 : International Day of the Family
May 17 : World Telecommunication Day
May 18 : World Museum Day
May 21 : National Anti-Terrorism Day
May 22 : International Day for Biological Diversity
May 24 : Commonweñt h Day
May 25 : World Missing Children's day
May 29 : International Day of Peacekeepers
May 31 : Anti-tobacco Day

Important Days and Dates in June :

June 01 : Global Day of Parents
June04 : World Day of Innocent Children Victims of Aggression
June 05 : World Environment Day
June 07 : Food Safety Day
June 08 : World Ocean Day
June 12 : World Day Against Child Labor
June 14 : World Blood Donor Day
June 15 : World elder abuse awareness day
June 17 : Father's Day
June 18 : International Picnic Day
June 20 : International Refugee Day
June 21 : international Music Day, International Yoga Day

June 23 : International Olympic day,
United Nations Public Service Day,
International Widows day

June 26 : International may against Drug Abuse and illicit Trafficking

Important Day and Dates in July :

July 01 : International Joke Day
July 02 : World Sports Journalists Day, World UFO day
July 04 : America Independence Day
July 06 : World Zoonoses Day
July 07 : World Chocolate Day, World Forgiveness Day
July 11 : World Population Day
July I2 : International Malala Day
July15 : World Youth Skills Day
July 18 : International Nelson Mandela Day
July20 : World Chess Day
July 26 : Kargil Victory Day
July 28 : World Nature Conservation Day, World Hepatitis Day
July 29 : International Tiger Day
July 30 : International Friendship Day

Important Days and Dates in August :

August 1st sunday : International Friendship Day
August 03 : World Sanskrit Day
August 06 : Hiroshima Day
August 09 : Quit India Day, International Day of the
World's Indigenous Peoples
August 12 : World Youth Day
August 13 : International Left Handers Day

August 14	:	Pakistan Independence Day
August 15	:	Indian Independence Day
August 19	:	Photography Day
August 20	:	National Sadbhavana Day
August 21	:	World Senior Citizen's Day
August 23	:	International Day for the Remembrance of the Slave Trade and Its Abolition
August 29	:	National Sports Day
August 30	:	International day of the Victory of enforced Disappearances

Important Day and Dates in September:

September 02	:	Coconut Day
September 05	:	Teachers' Day
September 08	:	International Literacy Day (UNESCOJ, World First Aid Day
September 10	:	World Anti-Suicide Day
September 15	:	International Day of Democracy
September 16	:	World Ozone Day
September 21	:	Alzheimer's Day; Day for Peace & Non-violence {UN)
September 27	:	World Tourism Day
September 26	:	World Contraception Day, European day of languages
September 27	:	World Tourism Day
September 28	:	World Rabies Day
September 30	:	International Translation Day

Important Days and Dates in October:

October 01	:	International Day for the Elderly, World Habitat Day

October 02	:	Gandhi Jayanthi
October 04	:	World Animal Welfare Day
October 05	:	World Teachers Day
October 08	:	Indian Air Force Day
October 09	:	World Post Office Day
October 10	:	World Mental Health Day
October 11	:	World Sight Day, International Day of the Girl Child
October 12	:	World Arthritis Day
October 14	:	World Standards Day
October 15	:	World White Cane Day (guiding the blind), Global Hand Washing Day World Student's Day
October 16	:	World Food Day
October 17	:	International Poverty Day
October 20	:	World Statistics Day
October 24	:	The United Nations' World Development Information Day
October 28	:	International Animation Day
October 30	:	World Thrift Day
October 3l	:	Halloween Day

Important Day and Dates in November:

November 01	:	World Vegan Day
November 03	:	World Kindness Day
November 06	:	International Day for Preventing the Exploitation of the Environment in War and Armed Conflict
November 07	:	Infant Protection Day
November 09	:	Legal services Day
November 10	:	World Science day for Peace and Development

November 11 : National Education Day
November 12 : World Pneumonia Day,
Public Service Broadcasting Day
' November 14 : Childrens day; Diabetes day
November 16 : International Day for Tolerance Day
November 19 : World Men's Day
November 20 : Africa industrialization Day
November 21 : World Hello Day, World Television Day
November 25 : International day for the Elimination of
Violence Against Women
November 26 : National Law Day
November 29 : International Day of Solidarity with Palestinian People

Important Day and Dates in December :

December 01 : Worls ADIS Day
December 02 : World Computer Literacy Day,
International Day for the Abolition of Slavery
December 03 : International Day of person with Disabilities
December 04 : Indian Navy Day
December 05 : International Volunteer Day
December07 : Indian Armed Forces Flag Day
December09 : International Anti-corruption Day
December 10 : Human Rights Day
December 11 : International Mountain Day
December 14 : National Energy Conservation Day
December 18 : International Migrants Day,
National Minority Rights Day
December 19 : Goa's Liberation Day
December 22 : National Mathematics Day
December 25 : Christmas

Important Day and Dates in January :

January 04	:	World Braille Day
January 06	:	World War orphan Day
January 10	:	World Hindi Day
January 12	:	National Youth Day
January 24	:	National Girl Child Day,
		International Day of Education Day
January 26	:	Republic Day
January 31	:	World Leprosy Day

Important Day and Dates in February :

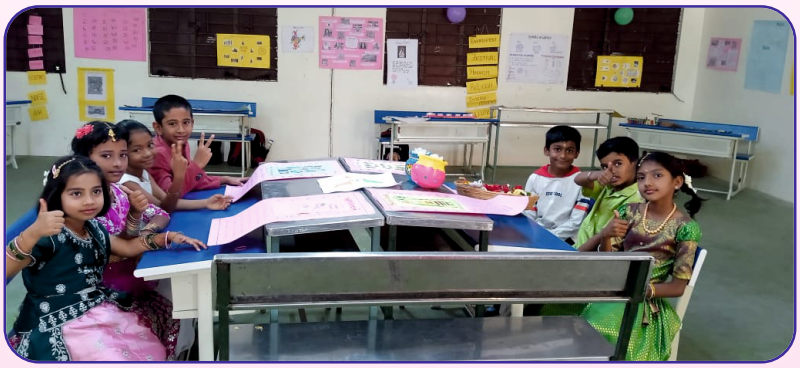
February 01	:	Indian Coast Guard Day
February 02	:	World Wetland Day
February 04	:	World Cancer Day
February 10	:	World Pulses Day
		National Deworming Day
February 11	:	World Unani Day
February 12	:	National Productivity Day
February 13	:	World Radio Day
February 20	:	World Day of Social Justice
February 21	:	International Mother Language Day
February 22	:	World Thinking Day
February 28	:	National Science Day

Important Day and Dates in March :

March 03	:	World Wild Life Day
March 04	:	National Safety Day
March 08	:	International Women's Day
March 11	:	World Kidney Day
March 13	:	World Rotaract Day
March 14	:	International Day of Mathematics
March 15	:	World Consumer Rights Day
March 16	:	National Vaccination Day
March 18	:	Global Recycling Day
March 20	:	World Sparrow Day
March 21	:	World Poetry Day
March 23	:	World Meteorological Day
March 24	:	World Tuberculosis Day













LATE COMERS

S.No.	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												
27												
28												
29												
30												
31												

ABSENTEES RECORD

Date	Reason	Parent Sign	Principal Sign

ASSESSMENT REPORT

SUBJECT	MRT - I	MRT - II	MRT - III (PA- I)	Cumulative Marks	MRT - IV	MRT - V	MRT - VI (PA- II)	Cumulative Marks

ASSESSMENT REPORT

SUBJECT	MRT - I	MRT - II	MRT - III (PA- I)	Cumulative Marks	MRT - IV	MRT - V	MRT - VI (PA- II)	Cumulative Marks

NOTE TO TEACHER / CO-ORDINATOR / PRINCIPAL BY PARENT

DATE	MESSAGE	SIGNATURE OF THE			
		PARENT	TEACHER	CO-ORDINATOR	PRINCIPAL

NOTE TO TEACHER / CO-ORDINATOR / PRINCIPAL BY PARENT

DATE	MESSAGE	SIGNATURE OF THE			
		PARENT	TEACHER	CO-ORDINATOR	PRINCIPAL

NOTE TO PARENT BY TEACHER / CO-ORDINATOR / PRINCIPAL

DATE	MESSAGE	SIGNATURE OF THE			
		TEACHER	CO-ORDINATOR	PARENT	PRINCIPAL

NOTE TO PARENT BY TEACHER / CO-ORDINATOR / PRINCIPAL

DATE	MESSAGE	SIGNATURE OF THE			
		TEACHER	CO-ORDINATOR	PARENT	PRINCIPAL

NOTE TO PARENT BY PRINCIPAL

DATE	MESSAGE	SIGNATURE OF THE	
		PRINCIPAL	PARENT

NOTE TO PARENT BY PRINCIPAL

DATE	MESSAGE	SIGNATURE OF THE	
		PRINCIPAL	PARENT

HOME ASSIGNMENT

DAY :	DATE :

Note :

Teacher's Sign :	Parent's Sign :

HOME ASSIGNMENT

DAY :	DATE :

Note :

Teacher's Sign :	Parent's Sign :

MRT - I

TIME TABLE & PORTIONS

DATE	DAY	SESSION	SUBJECT	PORTIONS

Signature of the Parent

Signature of the Class Teacher

MRT - II

TIME TABLE & PORTIONS

DATE	DAY	SESSION	SUBJECT	PORTIONS

Signature of the Parent

Signature of the Class Teacher

MRT - III (PA-I)

TIME TABLE & PORTIONS

DATE	DAY	SESSION	SUBJECT	PORTIONS

Signature of the Parent

Signature of the Class Teacher

MRT - IV

TIME TABLE & PORTIONS

DATE	DAY	SESSION	SUBJECT	PORTIONS

Signature of the Parent

Signature of the Class Teacher

MRT - V

TIME TABLE & PORTIONS

DATE	DAY	SESSION	SUBJECT	PORTIONS

Signature of the Parent

Signature of the Class Teacher

MRT - VI (PA-II)

TIME TABLE & PORTIONS

DATE	DAY	SESSION	SUBJECT	PORTIONS

Signature of the Parent

Signature of the Class Teacher

LEAVE LETTER FORMAT

From :

(**Student Name)**

(Class)

To.

The Principal,

Sri Ragavendra Public School,

Pallipalayam Road,

Kumarapalayam, Namakkal Dt.

Subject : **Request Application for Leave - Reg.**

Dear Sir / Mam,

I am (Your Name), Student of (Class and Section). I Would like to bring to your kind attention that due to (Mention your reason), Therefore, I am unable to attend my classes for next (Number of Days).

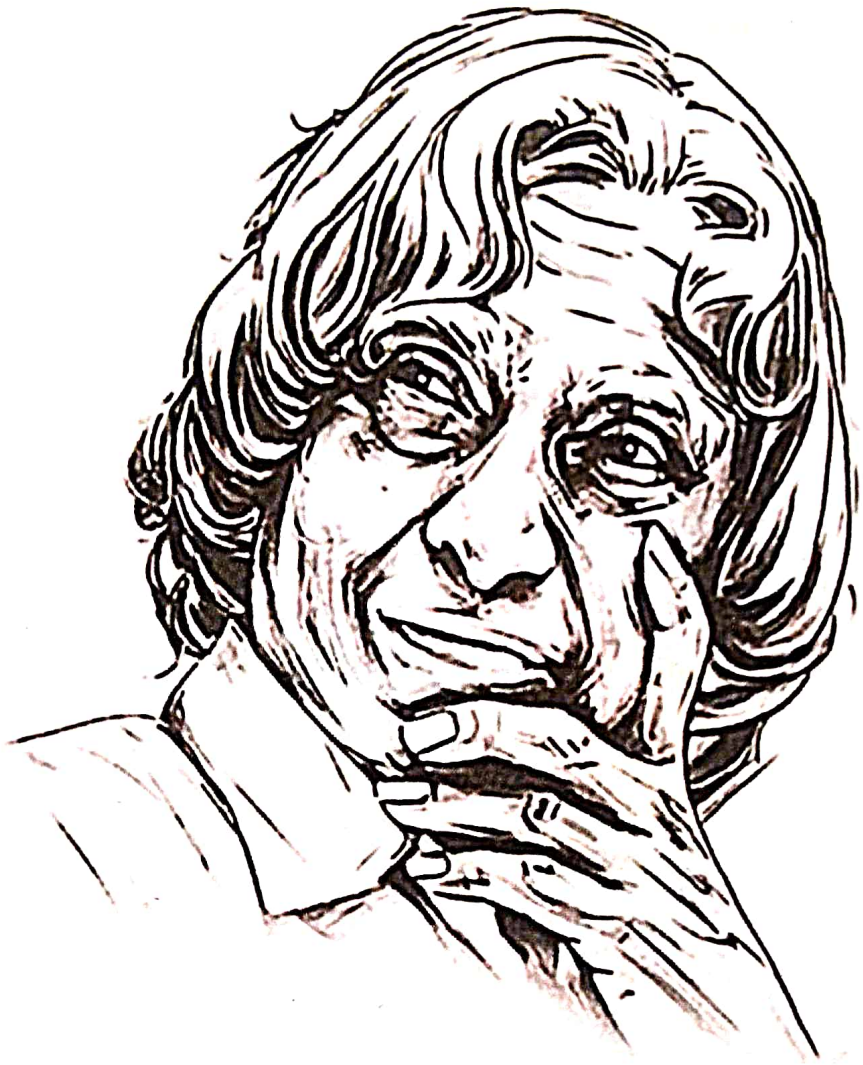
I request you to kindly grant me leave for (Number of days) from (start date) to (end - date).

Thanking you,

Yours Obediently,

TIME TABLE

Period / Day	9.00 - 9.20 AM	I 9.20 - 10.00 AM	II 10.00 - 10.40 AM	10.40 - 10.50 AM	III 10.50 - 11.30 AM	IV 11.30 - 12.10 PM	12.10 - 12.40 PM	V 12.40 - 1.20 PM	VI 1.20 - 2.00 PM	VII 2.00 - 2.40 PM	2.40 - 2.50 PM	VIII 2.50 - 3.30 PM
MON	A			R			L				R	
TUE	S			E			U				E	
WED	S			L			N				L	
THU	E			A			C				A	
FRI	M			X			H				X	
SAT	B			T			B				T	
	L			I			R				I	
	Y			M			E				M	
				E			A				E	
				1			K				2	



You have to dream before your dreams can come true.

-DR. A. P. J. ABDUL KALAM

PRINCIPAL
Sri Ragavendra Public School
Rotary Nagar, Komarapalayam Road,
Komarapalayam, Namakkal DT.